

City of Iron Mountain  
Downtown Development Authority  
Monday, September 9, 2024  
Regular Meeting  
12:00pm

**I. Meeting called to order at 12:01 pm Attendance Christy, Miller, Linn, Mentel, McCauley, Stanchina, Hendrickson, Blomquist, Matzke, Webb (12:34).**

**II. Approval of Agenda Motion to Approve: APPROVED Stanchina/Linn**

**III. Consent Agenda Items Motion to Approve: APPROVED Hendrickson/Stanchina**

A. Regular Meeting Minutes

I. 08/12/2024

B. Special Meeting Minutes

I. 08/19/2024

C. Committee Reports

I. Events Committee: 08/27/2024

II. Business Development Committee: no August meeting

III. Beautification Committee: 08/01/2024

**IV. New Business**

A. Treasurer Report July 2024 Motion to Approve: APPROVED Stanchina/Miller

McCauley will continue communication with Becks Ornamental to discuss the services that we would like done on an annual basis. There were services done this year that we did not want (spraying beds). Stanchina: we should send a letter to stop automatic contract renewal.

**V. Old Business**

**VI. Event Coordinator**

A. Introduction, first day, and initial work efforts.

Katherine Mentel's official first day.

-Putting out Oktoberfest posters.

-Meeting scheduled with the Advertiser.

-Staying in-touch with food vendors.

-We need to start filling shifts for volunteers for Oktoberfest (Sign up available on our website).

-Raffle Baskets (add 50/50 raffle?)

## VII. Program Coordinator

A. Grant proposal for Downtown Stage shade structure submitted on July 31  
(MSHDA MI Neighborhoods Program)

-Have not heard from the State of MI in regards to the grant.

B. Grant proposal for Beautification / Tree Replacement submitted on July 31  
(Toro Greenspace Enhancement Grant Program)

-We are approved to receive a \$20,000 grant (\$50,000 requested) from TORO's Greenspace Program. We are requesting more information as to the cost of tree services, as well as reaching out to the Iron Mountain tree board.

C. Project ideas for downtown / TIF plans

-Tim: The next step and goal is to ultimately have public input and have a community advisory committee.

-We may schedule a special meeting or add to the business development committee meeting October 24th for a workshop to further discuss TIF plans (allowing DDA Board members to attend).

-Alleyway project, tree replacement.

D. Social District update

- Remove business from the map that did not submit applications.

-Suggestion: set up a meeting with businesses to answer any questions.

-Window stickers for retail businesses that are "social district supporters".

E. Mural Restoration update

-Mia's sister has arrived in town and has started the restoration efforts. The Daily News mural has received two coats of varnish. Should be done every 2-3 years to preserve the murals.

-Tim will be sending out an email to board members summarizing mural restoration details.

F. Building grant fund balance

-Tim did an analysis of budgeted grant funds vs distributed grant funds. There is an +\$80,000 difference.

-We will include this subject for further discussion at our next budget meeting.

G. Redevelopment Ready Communities (RRC) Certification Progress

-No progress this month.

We have an interested prospective intern Lilly Villringer. All board members agree that we would like her to start as soon as possible.

**VIII. Public Comment No Public Comment**

**IX. Member Privilege None**

**X. Adjournment** - Next regular meeting: Monday, October 14, 2024. Motion to Adjourn at 1:06 pm APPROVED Hendrickson/Linn